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HOG Chapter - Election Process

Revised: 07/02/2019

A. Chapter Selection of Officers

Annually the Fox River HOG Chapter will hold elections for the Chapter Board. The Board will be comprised of 4 primary positions of Director, Assistant Director, Secretary, and Treasurer. In addition to the primary positions, the Board may include several discretionary officers. All officers will be elected positions by either the General Membership or the Board if necessary.

B. Election of Chapter Officers

The four Chapter primary officer positions shall be elected by the Chapter membership for a term of two calendar years. The Director and Secretary shall be elected on even years (2010, 2012, etc.), and the Assistant Director and Treasurer shall be elected on odd years (2009, 2011, etc.). The secondary officer positions shall be elected by the Chapter membership for a term of two calendar years and will be staggered.

A Chapter member is limited to two consecutive elected terms (but no more than five years) at any one officer position. The member is eligible to run for a different officer position if they so desire without penalty of losing current officer position. If a current officer runs for and wins a different position in the middle of their term, leaving a vacancy in their previous position, the Board may elect, by majority vote, a member to fill the position for the remainder of the term. Any current Board member may nominate an individual for an open position, and the entire board will vote based on the nominations.

If a situation arises where no member is interested in running for an open position and the current officer still wants to hold that position, the Board will vote to approve.

C. Voting Requirements

- a. Only those Chapter members currently in good standing are eligible to vote.
- b. There are two methods to cast a vote 1) being present at the meeting during the election 2) By absentee ballot.

D. Position Information

The Primary Officer Include: Director, Assistant Director, Secretary, and Treasurer. In addition to the primary positions, the Board may include the following discretionary officers:

- Activities Officer
- Membership Officer
- Editor
- Ladies of Harley (LOH) Officer
- Head Road Captain
- Safety Officer

- Webmaster
- Merchandise Manager
- Photographer (This will be the combination of the Photographer and Historian Positions)

All positions will have a term of 2 years.

To be eligible to run for Director, the candidate must have previously served on the Board. If the Director vacates their position before the end of their term, the Assistant Director will fill the position until the next election. All other positions other than Director are open to any member that is good standing.

E. Election Process

Elections are held in November of each year. Suggested steps are:

1. September: All positions that will be voted on in November should be announced to the chapter members and include whether the incumbent position holder will be running for the same position. Descriptions of the positions should be shared to the members. Incumbent position holders should notify the secretary either in writing or electronically of their intention to re-run or not for their position.
2. October: Chapter members interested in running for an officer position must state their intent to run by the end of the October chapter meeting. This intent must be either electronic or written (oral intents will not be accepted). Each candidate may share a brief statement which will be shared with the entire chapter membership.
3. November: Elections shall take place during the November Chapter meeting. Each person running for a position may present a “campaign speech” to the chapter. Votes shall be counted, and the majority vote getters will be announced for each position.
4. December/January: December shall be a transition period for outgoing officers to train incoming officers. The newly elected Board will officially take on their new positions effective January 1st.

F. Voting Process

The following steps will be taken during each election

- a. The Secretary or designated individual will ask for volunteers from the general membership (excluding board members and candidate) to assist with the election. These names will be put into a bowl (or other receptacle) and 3 names will be chosen at random to assist with the collection and counting of votes.
- b. The Secretary, or designated individual will briefly review the rules of the election for the general membership.
- c. Membership officer will provide the most current list of all members in good standing.
- d. Each member will receive a ballot at which time the Membership officer or volunteer will check off the members name as having received their vote.
- e. All ballots will be deposited into a receptacle.

- f. The chosen volunteers will tally the votes and a representative of the Board will certify the votes.
- g. The Election Results will be announced at the end of the meeting.

G. Absentee Voting

- a. The member's right to anonymous voting is waived.
- b. The member must request a ballot either in writing or electronically by the designated date.
- c. The member will return the ballot to the designated individual prior to general election.